



**Thursday, September 8, 2022
Regular Board Meeting**

IN-PERSON MEETING ONLY

**Board Room
Greenfield Union School District
493 El Camino Real
Greenfield, CA 93927**

A. Meeting of the Governing Board

Subject 1. Notice of In-Person Regular Board Meeting

Meeting Sep 8, 2022 - Regular Board Meeting

Category A. Meeting of the Governing Board

Access Public

Type Procedural

Beginning for the 2022-2023 school year, Board Meetings will return to in-person meetings. The District has decided in the interest of transparency to record its board meetings and post the recordings on the district's website: www.greenfield.k12.ca.us and YouTube channel (<https://youtube.com/c/GreenfieldUSD>) for a period of 30 days as per *Board Bylaw 9324: Minutes and Recordings*. Members of the public who are unable to attend the meetings can have access to the information that was presented and actions made at those meetings via the recordings. We invite all interested members of the public to come to our meetings that will be held in-person to observe and participate. Working together with the local Governing Board, our staff and the public will make our District better together, and assist us in better serving our Greenfield community.

NOTICE is hereby given that an in-person Regular meeting of the Board of Trustees of the Greenfield Union School District will be held on Thursday, September 8, 2022 at 6:00 p.m.

IN-PERSON PUBLIC COMMENT PARTICIPATION:

NOTE: Public Comments are limited to three (3) minutes or up to 450 words not to exceed the three-minute (3) limit for each person in accordance with Board Bylaw 9323 (There is a 20-minute total limit for public input on any one subject/item). Please be aware that all in-person public comments, including your name are public information.

IN-PERSON PUBLIC COMMENT:

Complete the "Request to Address the Board" form (located at the entrance of the Boardroom with the agendas), complete the pertinent section(s), and hand it to the Recording Secretary.

NOTE: Public requiring disability-related modifications, accommodation, or translation during Board meeting sessions may request an accommodation. The request must be received 48 hours prior to the meeting date. GUSD Board conducts its meeting in English. Translation of the agenda, minutes, and other documents provide during open session items (only) may be requested by contacting the number listed below. For copies of the agenda or agenda packet visit our web page at www.greenfield.k12.ca.us (Government Code 54954.1). Any handouts presented to the Board with the exception of Closed Session items can be made available by contacting the Superintendent's Office at 493 El Camino Real, Greenfield, CA 93927, calling (831) 674-2840 Ext. 2086 or via email to camaya@greenfield.k12.ca.us

NOTA: El público que necesite modificaciones, adaptaciones o traducciones relacionadas con la discapacidad durante las sesiones de la Junta puede solicitar una adaptación. La solicitud debe ser recibida 48 horas antes de la fecha de la reunión. La Junta de GUSD lleva a cabo sus reuniones en inglés. La traducción del orden del día, de las actas y de otros documentos proporcionados durante los temas de la sesión abierta (solamente) puede ser solicitada contactando el número indicado abajo. Para obtener copias de la agenda o del paquete de la agenda visite nuestra página web en www.greenfield.k12.ca.us (Código de Gobierno 54954.1). Cualquier documento presentado a la Junta con la excepción de los temas de la sesión cerrada puede estar disponible poniéndose en contacto con la Oficina del Superintendente en 493 El Camino Real, Greenfield, CA 93927, llamando al (831) 674-2840 Ext. 2086 o por correo electrónico a camaya@greenfield.k12.ca.us

B. Open Session - Time 6:30 PM

Subject **1. Call to Order**

Meeting Sep 8, 2022 - Regular Board Meeting

Category B. Open Session - Time 6:30 PM

Access Public

Type Procedural

Subject **2. Roll Call and Establishment of Quorum**

Meeting Sep 8, 2022 - Regular Board Meeting

Category B. Open Session - Time 6:30 PM

Access Public

Type Procedural

Board of Trustees

Denise Jaime
Jose Madrid
Sonia Heredia
David Kong

Superintendent
Zandra Jo Galván

Subject **3. Reminder: Please turn off your cell phones**

Meeting Sep 8, 2022 - Regular Board Meeting

Category B. Open Session - Time 6:30 PM

Access Public

Type Procedural

Subject **4. Flag Salute**

Meeting Sep 8, 2022 - Regular Board Meeting

Category B. Open Session - Time 6:30 PM

Access Public
Type Procedural

Subject 5. Adoption of the Agenda

Meeting Sep 8, 2022 - Regular Board Meeting
Category B. Open Session - Time 6:30 PM
Access Public
Type Action
Recommended Action Adopt the agenda as presented.

Subject 6. Public Comments

Meeting Sep 8, 2022 - Regular Board Meeting
Category B. Open Session - Time 6:30 PM
Access Public
Type Procedural

The public may address the Board on any agenda item (Action, Information, or Consent) at this time. Individuals also have an opportunity to address the Board on topics of interest to the public that are within the subject matter jurisdiction of the Board but which are not listed on the agenda. Comments from individual speakers are limited to three (3) minutes. Anyone wishing to address the Board of Trustees should complete a card and return it to the Board Secretary; however this is optional and no member of the public is required to register their name or provide other personal information as a condition to attendance.

C. Featured School Site Presentation and Staff Recognition

Subject 1. Featured School Site Presentation: Vista Verde Middle School

Meeting Sep 8, 2022 - Regular Board Meeting
Category C. Featured School Site Presentation and Staff Recognition
Access Public
Type Presentation
Goals [GOAL #1 - CULTURE](#)
[GOAL #2 - ACADEMICS](#)
[GOAL #3 - COMMUNITY](#)

Staff Analysis:

Vista Verde Middle School is proud to present practices at their school that highlight what they do to engage their LCAP Goals of Culture, Academics and Community.

Recognition of the following staff members:

Certificated: Alan Homes, Math Teacher - Grade 7
Classified: Martin Montoya, Computer Network Technician

Submitted by:
Zandra Jo Galván
Superintendent

File Attachments
2022-2023 VVMS Board Presentation 09_08_2022.pdf (6,749 KB)

D. Five Minute Break

Subject	1. Five Minute Break
Meeting	Sep 8, 2022 - Regular Board Meeting
Category	D. Five Minute Break
Access	Public
Type	Procedural

The Board will take a Five-Minute Break

E. Communication

Subject	1. GTA Report
Meeting	Sep 8, 2022 - Regular Board Meeting
Category	E. Communication
Access	Public
Type	Report

Subject	2. CSEA Report
Meeting	Sep 8, 2022 - Regular Board Meeting
Category	E. Communication
Access	Public
Type	Report

Subject	3. Board Members Report
Meeting	Sep 8, 2022 - Regular Board Meeting
Category	E. Communication

Access	Public
Type	Report
Subject	4. Superintendent Report
Meeting	Sep 8, 2022 - Regular Board Meeting
Category	E. Communication
Access	Public
Type	Report

F. Information / Discussion

Subject	1. Notice of Public Hearing - Sufficiency of Instructional Materials for the 2022-2023 School Year
Meeting	Sep 8, 2022 - Regular Board Meeting
Category	F. Information / Discussion
Access	Public
Type	Public Hearing
Goals	GOAL #2 - ACADEMICS

Staff Analysis:

As a condition of receiving state instruction materials funds, Education Code 60119 and 5 CCR0531 require that the Governing Board hold an annual hearing regarding the sufficiency of instructional materials to determine through a resolution whether each student has sufficient textbooks and instructional materials. Pursuant to Educational Code 60119, the hearing must be held between the first day that students attend school and the end of the eight week of the school year.

Submitted by:

Laura Cortez
Associate Superintendent, Educational Services

<p>File Attachments NOTICE OF PUBLIC HEARING - sufficiency of curriculum 22-23.pdf (26 KB)</p>

G. Action

Subject	1. Resolution No. 1112 Sufficiency of Instructional Materials for the 2022-2023 School Year
Meeting	Sep 8, 2022 - Regular Board Meeting
Category	G. Action
Access	Public
Type	Action

Preferred Date Sep 09, 2021
Fiscal Impact No
Recommended Action Staff recommends approval of Resolution No. 1112 Sufficiency of Instructional Materials for the 2022-2023 School Year
Goals GOAL #2 - ACADEMICS

Staff Analysis:

As a condition of receiving state instructional materials funds, Education Code 60119 and 5 CCR9531 require that the Governing Board hold an annual Public hearing regarding the Sufficiency of Instructional Materials to determine through a resolution whether each student has sufficient textbooks and instructional materials. Pursuant to Educational Code 60119, the hearing must be held between the first day that students attend school and the end of the eighth week of the school year.

Submitted by:

Laura Cortez
Associate Superintendent, Educational Services

File Attachments
[Resolution No 1112 Suff Instructional Materials.pdf \(154 KB\)](#)

Subject 2. 2021-2022 Unaudited Actuals

Meeting Sep 8, 2022 - Regular Board Meeting
Category G. Action
Access Public
Type Action
Recommended Action Staff recommends approval of the 2021-2022 Unaudited Actuals

Staff Analysis:

This brief narrative has been compiled for the purpose of providing the Board global information regarding the Unaudited Actuals for fiscal year 2021-22. Keep in mind that some of the changes from the Estimated Actuals are as a result of actual spent vs budgeted projections as well as the normal fluctuations that exist during the year-end closing process.

The enclosed one-page 2021-22 Unaudited Actual "Schedule of Changes" compares Estimated Actual financial information that accompanied the Adopted Budget to Unaudited Actuals which represents what was actually received and expended during the year. It provides an analysis of where changes occurred by major revenue and expenditure areas. Note the "Description of changes" column for explanations of the changes.

The enclosed MYP provided here is a new view of the District's financial position showing the revised ending fund balance from the Unaudited Actuals. The projection for 2023-24 and 2024-25 represent the projections calculated for the Adopted Budget in June. There will be a revised multi-year projection with new budget estimates at 1st Interim presented to the Board in December. The numbers will be based on a revised budget that will take into consideration school start-up and program changes.

Please keep in mind that the above figures are still based on Unaudited Actuals and they will be audited by the District's independent auditors which will take place between now and November. The audit will be presented to the Board in January 2023, at which time any changes from these figures will be reported.

Submitted by:

Annette Mooneyham

File Attachments
[Unaudited Actuals 2021 2022.pdf \(7,867 KB\)](#)

Subject **3. Resolution #1113 to Declare Appropriations Do Not Exceed the GANN Limit**

Meeting Sep 8, 2022 - Regular Board Meeting

Category G. Action

Access Public

Type Action

Recommended Action To adopt a resolution identifying Greenfield Union School District's estimated appropriation limit for 2021-22 and the actual appropriation limit for 2022-23. This is in support of the Board's interest to hold ourselves accountable and have responsible fiscal and resource management.

Staff Analysis:

This is the Greenfield Union School District's annual calculation of the GANN Limit. This calculation is a limit on government spending. It applies not only to the State of California, but also to cities, counties and special districts, as well as to school districts and county offices of education.

In 1979, Paul Gann (co-author of Proposition 13/1978) continued the spirit of the "taxpayer's revolt" with his own initiative designed to limit the growth in government spending. This initiative, enacted as Proposition 4 in 1979, did not require cuts in government spending, but rather limited the growth in government spending to be no faster than the growth in population and inflation.

The base year for GANN Limit calculation was 1978-79, the fiscal year before Proposition 4 was enacted. In each year since then, a school agency's GANN Limit is increased for both inflation and for population. Inflation for these purposes is currently the annual percentage change in California per capita personal income. In addition, for school agencies, change in ADA is used as a measurement of the change in population.

It is by virtue of this calculation that school district's and county offices of education are exactly at their GANN Limit. Furthermore, if any school agency should, for whatever reason, find itself over its GANN Limit, that agency may adopt a Governing Board resolution increasing its GANN Limit by the amount needed and simply inform the State of California, which shall then reduce its GANN Limit by an equal dollar amount (ref. Government Code Section 7902.1) Greenfield Union School District is not over its limit.

Submitted by:

Annette Mooneyham
Chief Business Official

File Attachments
[Resolution No 1113 The GANN Limit.pdf \(143 KB\)](#)
[Form GANN.pdf \(2,293 KB\)](#)

Subject **4. Call for Nominations for CSBA Directors-at-Large Asian/Pacific Islander and Hispanic**

Meeting Sep 8, 2022 - Regular Board Meeting

Category G. Action

Access Public

Type Action

Recommended Action Staff recommends approval of Call for Nominations for CSBA Directors-at-Large Asian/Pacific Islander and Hispanic

Staff Analysis:

Nominations for CSBA Directors-at-Large Asian/Pacific Islander and Hispanic are currently being accepted through Friday, September 30, 2022. Directors-at-Large play an important role at CSBA, helping shape policy and set organizational direction. All newly elected Directors-at-Large should plan to attend a required orientation at CSBA Offices in West Sacramento on Monday, December 12, 2022.

Submitted by:

Zandra Jo Galván
Superintendent

File Attachments
[Call for Nominations for CSBA.pdf \(2,410 KB\)](#)

Subject 5. Second Reading of Board Policies

Meeting Sep 8, 2022 - Regular Board Meeting

Category G. Action

Access Public

Type Action, 2nd Reading

Recommended Action Staff recommends approval of Second Reading of Board Policies

Goals
 GOAL #1 - CULTURE
 GOAL #2 - ACADEMICS
 GOAL #3 - COMMUNITY

Staff Analysis:

The California School Boards Association (CSBA) continually updates school districts with new policies being released and amended to reflect the changing landscape of education. The following are updates provided by CSBA.

SECOND READING

1.	Policy & Exhibit (1)	0420.41	Charter School Oversight	
2.	Exhibit (1)	1113	District and School Web Sites	
3.	Regulation	1312.4	Williams Uniform Complaint Procedures	
4.	Exhibit (2)	1312.4	Williams Uniform Complaint Procedures	NEW
5.	Policy	3110	Transfer of Funds	
6.	Regulation	3517	Facilities Inspection	
7.	Exhibit (1)	3517	Facilities Inspection	NEW
8.	Policy & Regulation	3523	Electronic Signatures	NEW
9.	Policy & Regulation	3550	Food Service/Child Nutrition Program	
10.	Policy & Regulation	3551	Food Service Operations/Cafeteria Fund	
11.	Policy & Regulation	3553	Free and Reduced Price Meals	
12.	Policy	4040	Employee Use of Technology	
13.	Exhibit (1)	4040	Employee Use of Technology	NEW

14.	Exhibit (PDF1)	4040	Employee Use of Technology	NEW
15.	Regulation	4112.2	Certification	
16.	Regulation	4161.8 4261.8 4361.8	Family Care and Medical Leave	
17.	Regulation	6173.1	Education for Foster Youth	
18.	Bylaw	9121.11	Vice President	NEW

Submitted by:
Zandra Jo Galván
Superintendent

File Attachments

Policy 0420.41 Charter School Oversight.pdf (96 KB)
 Exhibit 0420.41-E(1) Charter School Oversight.pdf (223 KB)
 Exhibit 1113-E(1) District And School Web Sites.pdf (92 KB)
 Regulation 1312.4 Williams Uniform Complaint Procedures.pdf (107 KB)
 Exhibit 1312.4-E(2) Williams Uniform Complaint Procedures.pdf (74 KB)
 Policy 3110 Transfer Of Funds.pdf (43 KB)
 Regulation 3517 Facilities Inspection.pdf (60 KB)
 Exhibit 3517-E(1) Facilities Inspection.pdf (48 KB)
 Policy 3523 Electronic Signatures.pdf (40 KB)
 Regulation 3523 Electronic Signatures.pdf (48 KB)
 Policy 3550 Food ServiceChild Nutrition Program.pdf (56 KB)
 Regulation 3550 Food ServiceChild Nutrition Program.pdf (63 KB)
 Policy 3551 Food Service OperationsCafeteria Fund.pdf (73 KB)
 Regulation 3551 Food Service OperationsCafeteria Fund.pdf (75 KB)
 Policy 3553 Free And Reduced Price Meals.pdf (63 KB)
 Regulation 3553 Free And Reduced Price Meals.pdf (72 KB)
 Policy 4040 Employee Use Of Technology.pdf (44 KB)
 Exhibit 4040-E(1) Employee Use Of Technology.pdf (95 KB)
 Exhibit 4040 - Employee Use Of Technology.pdf (25 KB)
 Regulation 4112.2 Certification.pdf (121 KB)
 Regulation 4161.8 Family Care And Medical Leave.pdf (277 KB)
 Regulation 4261.8 Family Care And Medical Leave.pdf (277 KB)
 Regulation 4361.8 Family Care And Medical Leave.pdf (277 KB)
 Regulation 6173.1 Education For Foster Youth.pdf (160 KB)
 Bylaw 9121.11 ^Vice President.pdf (39 KB)

H. Consent Agenda

Subject	1. Approval of Consent Agenda
Meeting	Sep 8, 2022 - Regular Board Meeting
Category	H. Consent Agenda
Access	Public
Type	Action (Consent), Procedural
Recommended Action	Approve the Consent Agenda

The Board will be asked to consider and approve all the following items by a single vote, unless any member of the Board or staff asks that an item be removed from the Consent Agenda and considered and discussed separately.

Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended. A Board member's affirmative vote on the Consent Agenda is considered as a separate affirmative vote in favor of each item listed.

Subject **2. Regular Board Meeting Minutes for August 11, 2022**

Meeting Sep 8, 2022 - Regular Board Meeting

Category H. Consent Agenda

Access Public

Type Action (Consent), Minutes

Recommended Action Staff recommends approval of Regular Board Meeting Minutes for August 11, 2022

Minutes [View Minutes](#) for Aug 11, 2022 - Regular Board Meeting

Staff Analysis:

The Governing Board recognizes that maintaining accurate minutes of Board meetings helps foster public trust in Board governance and provides a record of Board actions for use by district staff and the public. The Regular Board Meeting Minutes for August 11, 2022 are attached.

Submitted by:

Zandra Jo Galván
Superintendent

Subject **3. Warrant Recap August 2022**

Meeting Sep 8, 2022 - Regular Board Meeting

Category H. Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Staff recommends approval of the warrant recap as a matter of routine business.

Staff Analysis:

The attached documents represents all warrants that have been issued during the month of August 2022. The total of all combined payments to vendors and for staff reimbursements for August 2022 is \$1,171,880.72.

Submitted by:

Annette Mooneyham
Chief Business Official

File Attachments Warrant Recap August 2022.pdf (139 KB)
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Subject **4. 2022-2023 Consolidated Application for Funding Categorical Aid Programs**

Meeting Sep 8, 2022 - Regular Board Meeting

Category H. Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Staff recommends approval of the 2022-2023 Consolidated Application for Funding Categorical Aid Programs

Staff Analysis:

The Consolidated Application is submitted for the Greenfield Union School District Title I, Title II, Title III, Title IV, and Title V federal funding for the 2022-2023 fiscal year. All expenditure plans are set at the school sites with School Site Council and DELAC representatives at the District Office under the leadership and guidance of Erin Ramirez.

Submitted by:

Annette Mooneyham
Chief Business Official

File Attachments
[Consolidated Application 2022 2023.pdf \(356 KB\)](#)

Subject 5. Playworks Master Service Agreement - ASES Program

Meeting Sep 8, 2022 - Regular Board Meeting

Category H. Consent Agenda

Access Public

Type Action (Consent)

Dollar Amount \$11,500.00

Budgeted Yes

Budget Source ASES Grant

Recommended Action Staff recommends approval of Playworks Master Service Agreement - ASES Program

Staff Analysis:

Playworks trains educators to provide engaging, safe physical fitness activities that empower youth to problem solve. Social emotional learning is woven throughout the training, curriculum, and activities so that students learn to encourage each other and creatively solve issues through the power of play. ASES members will learn how to lead students through a variety of guided activities, many that require little to no equipment, throughout the six hour training and one additional day of coaching.

Submitted by:

Erin Ramirez, Director
Assessment, Accountability & Special Projects

File Attachments
[Playworks Master Service Agreement FYE23 \(Greenfield\).docx.pdf \(116 KB\)](#)
[Pro Workshop Program Plan FYE23 \(Greenfield\).pdf \(115 KB\)](#)
[Statement of Work FYE23 \(Greenfield\) \(1\) \(1\).pdf \(183 KB\)](#)

Subject 6. Lexia Learning Systems LLC Quote #524330-1 for Arroyo Seco Academy

Meeting	Sep 8, 2022 - Regular Board Meeting
Category	H. Consent Agenda
Access	Public
Type	Action (Consent), Procedural
Fiscal Impact	Yes
Dollar Amount	\$7,500.00
Budgeted	Yes
Budget Source	Title I
Recommended Action	Staff recommends approval of Lexia Learning Systems LLC Quote #524330-1 for Arroyo Seco Academy

Staff Analysis:

Lexia (supplemental reading program) provides students with support and personalized instruction in reading. The program meet students at their ability level and provides tailored lessons and activities to support their reading achievement by delivering systematic and explicit instruction to leaners that need to truly comprehend, retain, and apply literacy foundations.

Submitted:

Erin Ramirez, Director
Assessment, Accountability & Special Projects

File Attachments Q-524330.1 - CA - Arroyo Seco Academy - Core5 After School Program.pdf (41 KB)
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Subject **7. California Custom Sheds, Inc. - Arroyo Seco Academy**

Meeting	Sep 8, 2022 - Regular Board Meeting
Category	H. Consent Agenda
Access	Public
Type	Action (Consent)
Dollar Amount	\$6,130.98
Recommended Action	Staff recommends approval of California Custom Sheds, Inc. - Arroyo Seco Academy

Staff Analysis:

With the addition of class size reduction Arroyo Seco Academy is in need of a secure, water proof, easily accessible storage facility to keep educational resources that are used throughout the school.

Submitted by:

Laura Cortez
Associate Superintendent, Educational Services

File Attachments CA Custom Sheds Inc ASA.pdf (43 KB)

Subject **8. All County Flooring Agreement - Districtwide**

Meeting Sep 8, 2022 - Regular Board Meeting

Category H. Consent Agenda

Access Public

Type Action (Consent)

Dollar Amount \$100,000.00

Budget Source Routine Maintenance

Recommended Action Staff recommends approval of All County Flooring Agreement - Districtwide

Staff Analysis:

All County Flooring will be providing carpet and installation to replace aging carpet flooring district wide.

Submitted by:

Fernando Nieto
Executive Director Of General Services

File Attachments All County Flooring.pdf (165 KB)
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Subject **9. Tuff Shed Sales Order - VVMS**

Meeting Sep 8, 2022 - Regular Board Meeting

Category H. Consent Agenda

Access Public

Type Action (Consent)

Preferred Date Sep 08, 2022

Dollar Amount \$8,941.24

Budget Source Routine Maintenance

Recommended Action Staff recommends approval of Tuff Shed Sales Order - VVMS

Staff Analysis:

Vista Verde Middle School Custodial staff needs storage space for their shampoo and waxing machines. Currently these machines were stored in extra classrooms but the classrooms are now utilized.

Submitted by:

Fernando Nieto
Executive Director of General Services

File Attachments Tuff Shed Sales Order VVMS.pdf (3,082 KB)

Subject **10. Reclassification CSEA MOU**

Meeting Sep 8, 2022 - Regular Board Meeting
 Category H. Consent Agenda
 Access Public
 Type Action (Consent)

Staff Analysis:

The Greenfield Union School District, in collaboration with CSEA, has completed the 2022 classification review and compensation study for the unit classifications of Gardener-Bus Driver, Custodian I, Gardener, Custodian-Bus Driver, HVA Technician - Energy Management, Maintenance Worker, Maintenance Worker II, Maintenance Worker II, Mechanic Assistant-Bus Driver, and Mechanic-Bus Driver. The classification review memorandum of understanding has been approved by CSEA members and contains updated job descriptions.

Submitted by:

Tina Martinez
 Director of Human Resources

<p>File Attachments Classified MOU 8-11-22.pdf (690 KB) Gardener-Bus Driver-Final .pdf (88 KB) Custodian I Final.pdf (68 KB) Gardener- Final.pdf (85 KB) Custodian-Bus Driver Final.pdf (89 KB) HVAC Technician - Energy Management Final.pdf (117 KB) Maintenance Worker Final.pdf (91 KB) Maintenance Worker II- Final.pdf (79 KB) Maintenance Worker III.pdf (82 KB) Mechanic Assistant- Bus Driver.DOC Final.pdf (74 KB) Mechanic-Bus Driver.DOC Final.pdf (73 KB)</p>

Subject 11. Employment Notices Classified Assignment Order #523

Meeting Sep 8, 2022 - Regular Board Meeting
 Category H. Consent Agenda
 Access Public
 Type Action (Consent)
 Recommended Action Staff recommends approval of Employment Notices Classified Personnel Assignment Order #523

Staff Analysis:

Classified Personnel Assignment Order #523 reflects our classified hire, leave of absence requests, temporary assignments, resignations, and a deceased employee.

Employments/Appointments:

Employee	Position	Site	Effective Date
Yesenia Camacho	Classroom Assistant I	OAS	8/15/2022
Magaly Campos	Activity Site Leader	ASA	8/2/2022
Rabecca Hand	Activity Site Leader	VVMS	8/10/2022
Adan Heredia	Campus Supervisor	OAS	8/9/2022
Veronica Hill	Custodian I	MOT	8/15/2022

Alma Ibarra	Food Service I	Cafe	8/25/2022
Eduardo A. Martinez	Custodian I	MOT	8/15/2022
Wendy Montoya	Activity Leader	MCA	8/2/2022
Mariana Rua	Classroom Assistant SN	CCES	8/9/2022
Christina Soto	Student Supervision Assistant	CCES	8/10/2022
Adriana Zepeda	Classroom Assistant I	OAS	8/24/2022

Leave of Absence:

Employee	Position	Site	Effective Date
Sandra Jauregui	Classroom Assistant Severe Needs	OAS	8/8/2022 - 12/31/2022

Temporary Assignments:

Employee	Position	Site	Effective Date
Marivel Fernandez	Temporary Community Liaison	CCES	8/22/22 - 6/13/23
Andreina Valdez	Temporary Food Service I	Cafe	8/29/22 - 6/7/2023
Araceli Gonzalez	Temporary Food Service I	Cafe	9/1/22 - 6/7/2023

Probationary Release:

Employee	Position	Site	Effective Date
Karina Aceves Ramirez	Food Service I	Cafe	8/25/2022

Resignation:

Employee	Position	Site	Effective Date
Genesis Castillo	Classroom Assistant Severe Needs	VVMS	6/30/2022
Karina Felix	Temporary Student Supervision Assistant	VVMS	6/30/2022
Mariana Rua	Classroom Assistant SN	CCES	8/26/2022
Maria Hernandez Villarruel	Classroom Assistant Severe Needs	VVMS	8/15/2022

Deceased:

Employee	Position	Site	Effective Date
Angelina De Cervantes	Custodian I	MCA	8/4/2022

Submitted by:

Tina Martinez
Director of Human Resources

Subject 12. Employment Notices Management/Confidential Personnel Order #200

Meeting Sep 8, 2022 - Regular Board Meeting

Category H. Consent Agenda

Access Public
Type Action (Consent)
Recommended Action Staff recommends approval of Employment Notice Management/Confidential Personnel Order #200

Staff Analysis:

Management/Confidential Personnel Assignment Order #200 reflects a resignation.

Resignation:

Employee	Position	Site	Effective Date
Nicole Borba	Social Worker	DO	8/18/22

Submitted by:

Tina Martinez
Director of Human Resources

I. Future Agenda Items

Subject 1. Future Agenda Items

Meeting Sep 8, 2022 - Regular Board Meeting

Category I. Future Agenda Items

Access Public

Type Procedural

Denise Jaime, President of the Board will seek board consensus on Future Agenda Items.

J. Next Meeting Date

Subject 1. The Next Regular Board Meeting will be Thursday, October 13, 2022 - Closed Session at 6:00 P.M. and Open Session at 6:30 P.M.

Meeting Sep 8, 2022 - Regular Board Meeting

Category J. Next Meeting Date

Access Public

Type Procedural

K. Adjourn

Subject 1. Adjourn Regular Board Meeting

Meeting Sep 8, 2022 - Regular Board Meeting

Category K. Adjourn

Access Public

Type Procedural

Accessibility: In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please notify the District Office at 831-674-2840, extension 2086. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the meeting.

Language Assistance: If you will be attending a meeting and would like to request translation into a language other than English, including sign language interpretation, please notify the office at 674-2840, extension 2086, at least 48 hours prior to the time of the meeting. Asistencia de Idiomas: Si usted piensa asistir a la junta publica y desea solicitar la traduccion a otro idioma que no sea ingles, incluida la interpretacion en lenguaje de senas, favor de notificar a la oficina del distrito al (831) 674-2840, extension 2086 al menos 48 horas antes de la hora de la junta publica.

Obtaining Public Records: A copy of the Board packet, including documents relating to any open session item, is available to members of the public at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 493 El Camino Real, Greenfield, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

Public Comment: The Board encourages public participation and involvement. The public is provided with an opportunity to address the Board on any agenda. Individuals also have an opportunity to address the Board on topics of interest to the public that are within the subject matter jurisdiction of the Board but which are not listed on the agenda. Comments from individual speakers are limited to three (3) minutes for each agenda or non-agenda item. Total time allotted for public comment on each item shall be limited to twenty (20) minutes; however, with Board consent, the President may increase or decrease the time. In order to facilitate the orderly conduct of the meeting anyone wishing to address the Board of Trustees is asked complete a card and return it to the Board Secretary; however this is optional, and no member of the public is required to register their name or provide other personal information as a condition to attendance.

Questions for the Board: Individuals with questions on school district issues may submit them in writing. The Board will automatically refer requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

Placing issues on the Board Agenda: Items from the public pertaining directly to school business may be placed on the Board agenda by submitting the request in writing to the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the District Office at (831) 674-2840 for further information.

BOARD AGREEMENTS & PROTOCOLS

The governing board is the governing body of this school district and derives its power and exists under the Constitution and Acts of the Legislature of the State of California and the procedures of the California State Board of Education and the City of Greenfield.

The legal description of the territory of this school district and maps thereof are on file in the office of the Monterey County Superintendent of Schools.

The governing board has the power and responsibility to discharge any duty imposed by law upon it or upon the district of which it is the governing board. (Ed. Code 35161)

The governing board may initiate and carry on any program, activity, or may otherwise act in any manner which is not in conflict with or inconsistent with, or prohibited by law, and which is not in conflict with the purposes for which school districts are established. (Ed. Code 35160)

The responsibilities of the Greenfield Union School District Governing Board shall include but not be limited to the following:

- * Children's interests come first: The board will represent and consider all decisions as they relate to what is in the best of students.
- * Exemplify the Governance Role: The leadership team (board and superintendent) will support the policies of our district and the superintendent from unjust criticism. We will continue to annually study and review policies for effectiveness and appropriately engage key stakeholders in the development or deletion of policies and policy revisions. We will maintain and apply district policies consistently while being cognizant of and recognizing the potential uniqueness of any given situation.
- * Chief Executive Officer: The superintendent is the chief executive officer of the senior leadership team and is employed by the Board. The superintendent should make recommendations, proposals or suggestions on most matters that come before the board.
- * Board Goals: The board will develop and set clear goals for themselves, and the superintendent. Together, the board and superintendent will develop and set clear goals for the District.
- * Self-assessment/Evaluation. The board will receive and welcome constructive criticism and will address its internal behavior by conducting a yearly self-evaluation and by addressing itself to any individual problems i.e., poor meeting attendance, leaking confidential information, not attending board prep, etc.
- * Collective Decision Making Process: Individual members of the board have no legal authority to deal with the superintendent on an individual basis. The senior leadership team of the district will support decisions made by the board once a decision is made. We, as a board, will publicly and privately support the decisions made by the majority.
- * One Body/One Voice: The board acts only as a body. Only the board as a whole has authority. Individual board members do not have authority. We agree that an individual board member will not take unilateral action with the community or staff. We will not make statements of personal opinion that would be interpreted as the voice of the Board approval, either during Board meetings or

out of meetings. The Superintendent and board president will communicate the position(s) of the board on controversial issues.

* Board Meeting Protocol. Conduct at a board meeting is very important. We desire to have a legacy of a well-functioning, effective board. We agree to avoid words and actions that create a negative impression on an individual, the board or the district. We will be open-minded and will respect the opinion of other Board members, the staff, and community members with dignity and respect. We will not react to impromptu complaints on the spot, but will assure any individual(s) that the school district will follow-up.

* Marathon Board Meetings. To be efficient and effective, long board meetings must be avoided. If a board member believes, they do not have enough information or has unanswered questions, the superintendent is to be contacted before the meeting. Information given to one board member should be given or distributed to all members. Such information and distribution apply to both agenda items and general district business.

* Board Agenda Items: We agree to ask the board president or the superintendent to place an item on the agenda instead of bringing it up unexpectedly at the meeting. Any questions or information regarding an agenda related item should be directed to the Superintendent or the appropriate staff members prior to a board meeting.

* Speak to Agenda Issues: The board will not play to the audience nor engage in back and forth conversations. We agree to speak to the issues on the agenda and give attention to our fellow board members. Any additional facts and information needed will be referred to the superintendent.

* Closed Sessions: Closed Sessions will be held only for appropriate topics authorized by law, and reported out as prescribed by law. Board members will be extremely sensitive to the legal ramifications of their meetings and comments. Confidentiality is a requirement of all closed session participants, both legally and professionally.

* Practice Efficient Decision-making: Board meetings are for decision-making, action and votes, not endless discussion. The board president is responsible for conducting an efficient meeting. We agree to move to the question when the discussion is repetitive. Individual items on the consent agenda can be removed and voted on separately rather than disapproving all consent in a single vote.

* No Surprises: Do not spring surprises on other board members or the superintendent at a board meeting. Surprises to the board or the superintendent will be the exception, not the rule.

* Communication between staff and the board: We encourage communication between staff and the board as long as it follows board policy. The board recognizes that open and constant communication regarding school district issues is extremely important. We will strive to anticipate issues, which may become important or are sensitive to our school district and district stakeholders. Therefore, board members will discuss any issues and concerns with the superintendent as soon as possible.

* Communications with the Press or Media: All communication with the press or media will be directed to the superintendent. They will be the only spokesperson for the district.

* Adopted Policies: All board members are obligated to abide by and uphold the adopted policies of the Board whether the individual board member voted for the adoption or not. They are to reserve judgment on all matters until hearing the recommendations of the superintendent and discussing the matter with other members of the Board at a duly authorized meeting.

* School Visitations: All members of the board are encouraged to visit schools and attend school functions. Members should notify the superintendent when the desire is to visit classrooms or meet with a staff member. If the visit is a "casual drop-by" then the superintendent should be notified after the visit.

* Professional Development: Board members will seek out professional development opportunities as well as make continuous efforts to acquaint themselves with matters pertaining to the duties and responsibilities of their office.

* Personnel Decisions: The board employs all personnel upon consideration of the recommendation of the superintendent.

* Chain of Command: The last stop, not the first, will be the board. We agree to follow the chain of command and insist that others do so. While the board is eager to listen to its constituents and staff each inquiry is to be referred to the person who can properly and expeditiously address the issue. Therefore, all personnel complaints and criticisms received by the board will be directed to the superintendent. Furthermore, we require that all employees of the District follow the policy regarding complaints and understand and support the lines of authority.

VISION STATEMENT

Greenfield Union School District will be a national leader in education ensuring high levels of learning and success for ALL students.

UNITY OF PURPOSE

Our Board's Unity of Purpose is to serve students so all will learn and achieve success.

MISSION STATEMENT

To promote ALL students with high levels of academic and personal achievement through a collaborative system of support, guided by passionate, dedicated staff in a safe, nurturing, and culturally responsive environment that fully prepares students for future college and career success.

CORE VALUES

- * We celebrate diversity and nurture the gifts and talents of our students.
- * Our schools are safe learning places for ALL.
- * Our schools have positive cultures that promote meaningful relationships.
- * We will not let each other fail.

- * Student success is a collective responsibility of ALL.
- * We will ensure high levels of learning for ALL students.
- * We will ensure equitable learning opportunities for ALL students.

- * All students, families, and staff are valued and treated with respect.
- * We value our parents and community as partners in education.
- * ALL means ALL

LCAP GOALS (2019-2020)

- * LCAP Goal 1: CULTURE - School Climate: We will cultivate positive school environments that are culturally, emotionally, and physically safe led by passionate staff members dedicated to and advocating for ALL students, their families, and our community.
- * LCAP Goal 2: ACADEMICS - Student Achievement: We will take collective responsibility for providing a guaranteed, viable curriculum in ALL subject areas so that ALL students meet or exceed grade-level academic and technical standards through effective, data-driven instructional practices that ensure ALL students are fully prepared for college and career success.
- * LCAP Goal 3: COMMUNITY - Family and Community: We will actively engage our family, school and community partners through ongoing communication and outreach because we value, respect, and believe we are stronger together in ensuring and advocating for the future success of ALL our students.

BOARD PRIORITIES

CULTURE

- * We will cultivate positive school environments that are emotionally and physically safe for our students.
- * We will create 21st Century learning spaces to enhance collaborative interactions for students.
- * We will ensure that all students have a positive, supportive staff member as their advocate.
- * We will recruit and retain passionate, highly-qualified professionals to serve and support our students, staff, and parents.

ACADEMICS

- * We will take collective responsibility for the success of all students.
- * All students will be supported to meet or exceed grade-level expectations in all subject areas through high-quality instruction.
- * All students will be supported by trained staff to ensure mastery of foundational skills in literacy and numeracy.
- * We will invest in early childhood education to ensure the social-emotional and academic success for our youngest learners.
- * All English Learners (ELs) will achieve English language proficiency.
- * All students will promote from middle school prepared for future college and career success.
- * All student will have access to and utilize technology safely and responsibly to collaborate, communicate, and be critical consumers of knowledge.
- * All staff will implement culturally responsive, data-driven, and effective instructional practices.
- * We will provide stellar professional development for all staff to ensure high-quality instruction.
- * We will use data to respond to students' progress and make appropriate instructional decisions.

COMMUNITY

- * Parents are our partners in education and will be engaged in supporting their children at home.
- * Community partnerships are valued and strengthened through outreach and engagement.
- * Our community will be well informed and encouraged to participate in all academic and social opportunities.

FISCAL

- * All fiscal decisions will support the vision, mission, and core values for all students.
- * GUSD will be fiscally prudent and build and maintain responsible reserves to best serve our students.